How to submit an Erasmus+ Application?

To submit an Erasmus+ project, applicants must follow the four steps described below:

1. Registration. Each applicant must be registered as follows:
   1. For actions managed by the Executive Agency, applicants, affiliated entities and associated partners must register in the Funding & tender opportunities portal (FTOP) and receive a Participant Identification Code (PIC)\(^1\). Organisations/groups that have already obtained a PIC through their participation in other EU programmes do not need to register again. The PIC obtained from this previous registration is valid also for applying under Erasmus+;
   2. For actions managed by National Agencies, applicants must if not already done, register through the Organisation Registration system for Erasmus+ and European Solidarity Corps and receive an Organisation ID.
2. Check the compliance with the programme criteria for the relevant Action/field;
3. Check the financial conditions;
4. Fill in the application form and submit the application form.

Footnote

\(^1\) PIC is a mandatory information in the application form.