

What to do in order to submit an Erasmus+ Application?

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To submit an Erasmus+ project, applicants must follow the four steps described below:

1. Registration. Each applicant must be registered as follows:
 1. For actions managed by the Executive Agency, applicants, affiliated entities and associated partners must register in the Funding & tender opportunities portal (FTOP) and receive a Participant Identification Code (PIC). Organisations/groups that have already obtained a PIC through their participation in other EU programmes do not need to register again. The PIC obtained from this previous registration is valid also for applying under Erasmus+;
 2. For actions managed by National Agencies, applicants must if not already done, register through the Organisation Registration system <https://webgate.ec.europa.eu/erasmus-esc> for Erasmus+ and European Solidarity Corps and receive an Organisation ID.
2. Check the compliance with the programme criteria for the relevant Action/field;
3. Check the financial conditions;
4. Fill in the application form and submit the application form.